

HEAD OFFICE

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 MOGWADI 0715
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**MOREBENG BRANCH OFFICE**

25 Cnr. Roets & Viviers Street
 MOREBENG 0810
 Telephone : (015) 501 2301 / (015) 501 2371
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www.molemole.gov.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Ralephenya T.D

Ref: LED&P-002-026/27

Date: 21 AUGUST 2026

ADVERT**REQUEST FOR QUOTATION**

MOLEMOLE LOCAL MUNICIPALITY INVITES QUOTATIONS FROM SUITABLY SERVICE PROVIDERS REGISTERED ON THE NATIONAL CENTRAL SUPPLIER DATABASE FOR THE SURVEY OF SETTLEMENTS.

1. Work Description

The successful bidder will be required to undertake the cadastral investigation and surveying of Erven 366–403, Morebeng; identify the affected street portions; prepare street-closure and consolidation proposals; and provide the required town-planning, cadastral and spatial documentation for the proposed commercial site.

No.	Description	Quantity	Rate	Total price
1	Inception And Property Verification	1		
2	Cadastral and Land-Use Base Plan	1		
3	Street-Closure and Consolidation	1		
4	Concept Site Development Plan	1		
5	Lodgment to Surveyor General's Office	1		
	Subtotal (excluding VAT)			
	VAT at 15%			
	TOTAL (including VAT)			

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner.

2. The following documentation should be attached to the quotations:

- a. The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the advert date and the closing date]
- b. Valid Tax Compliance Status Pin
- c. Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- d. Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]
- e. A valid certificate confirming that the company director is registered as a Professional with the South African Council for Planners (SACPLAN).

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.

3. Stage 1: Evaluation on functionality.

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goal).

Criteria	Weights	Applicable values
COMPANY EXPERIENCE Company experience in cadastral surveying, street closure, consolidation and/or comparable land-development projects. Attach three (3) appointment letters/ Order with contactable reference on client's letterhead	40	Poor = 1 Average = 2 Good = 3
KEY PERSONNEL Professional Planner Attach CV indicating a minimum of three (3) years of relevant experience in land-development applications, street closures, consolidation, rezoning, Site Development Plans Copy of a certified NQF Level 7 or higher qualification in Town and Regional Planning, Urban and Regional Planning or equivalent; valid SACPLAN registration as a Professional Planner;	30	Very good = 4 Excellent = 5
Professional Land Surveyor Attach A CV indicating a minimum of three (3) years of relevant experience in cadastral-surveying experience involving consolidation, subdivision, street closure, General Plans and Surveyor-General processes.	30	

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Certified copy of NQF Level 8 or higher qualification in BSc Surveying, BSc Geomatics specializing in Land Surveying, Valid registration with SAGC as a Professional Land Surveyor		
Total functionality Score	100	

4. Stage 2: Evaluation on Price and Specific Goals

- Bidders must attach the following supporting documents to claim points. Failure to attach the valid documents shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority with the same address as the address on the CSD.	5
Woman-ownership of 51% and above (less than 51% of woman ownership prorated will apply)	Identification Document and Company and Intellectual Property Commission (CIPC) document.	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years) ownership of 51% and above (less than 51% prorated will apply)	Identification Document	5

5. THE FOLLOWING CONDITIONS WILL APPLY:

- Quotations must be on an official letterhead of the company
- Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- Incomplete quotations will be disqualified from further evaluation
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas, 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- The bidder needs to ensure that there is skills transfer.
- The Municipality is not bound to accept the lowest or any bid and reserves the right to not accept any quotation either wholly or a part thereof;

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Kindly direct all technical enquiries to Mashotja MF at 015 501 2304 between 08:00 and 16:30. All quotations should be submitted at Mogwadi municipal Tender Box, No. 303 Church Street Mogwadi 0715, by **28 August 2026** at 11:00, clearly marking **"Survey of Settlements"**. No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



Makgatho KE
Municipal Manager

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